

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 21, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

Vice President El-Hajj called the meeting to order at 6:00 p.m., and shared President Levens-Craig was unable to attend the meeting.

Members present:

Dianne El-Hajj, Vice President  
Ken Fox, Clerk  
Dustin Burns, Member  
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

Vice President El-Hajj welcomed those present and invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

Karen Fleck, Community Member, led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

Vice President El-Hajj presented the agenda for approval. Member Fox moved approval.

<b>Motion:</b>	<u>Fox</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. SSD Proud Moments**

Vice President El-Hajj shared the following slides for those in attendance and read the following highlight on behalf of President Levens-Craig.

*As our school year comes to an end, this SSD Proud Moment focuses on our promoting students and incredible staff. From staff/student kickball games to kindergarten promotions, to 8<sup>th</sup> grade students parading the halls before promotion, we are proud of everyone who made this school year successful. Thank you teachers, support staff and administrators for providing an extraordinary education in an inspiring environment. Congratulations to our promoting 8<sup>th</sup> graders. We wish you success in high school and beyond.*



2. **Superintendent's Report**

- 2.1. Developer Fees and Collection Report
- 2.2. Enrollment Report

3. **Presentation of Classified School Employees Association and its Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented the Classified School Employees Association and its Chapter #557 initial proposal to modify articles of the collective bargaining agreement between Santee School District and CSEA, which include:

- Article 13: Layoff Reemployment, Involuntary Reduction in Hours and the Impacts & Effects of Such Matters
- Article 14: Holidays
- Article 16: Transfers
- Article 18: Leave Provisions
- Article 19: Compensation
- Article 20: Health & Welfare
- Article 24: Term

**C. PUBLIC COMMUNICATION**

Vice President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no requests to speak.

**D. PUBLIC HEARING**

**1. Use of Education Protection Account Funds for 2022-23**

Vice President El-Hajj opened the public hearing on the Use of Education Protection Account Funds for 2022-23. She explained the District estimates it will receive \$12,360,734 in Education Protection Account (EPA) funds for the 2022-23 fiscal year; and that these funds will be used for certificated non-management salaries. There were no comments. The public hearing was closed.

**2. Proposed Increase to Level 1 Developer Fees**

Vice President El-Hajj opened the public hearing for the proposed increase to Level 1 Developer Fees. There were no comments. The public hearing was closed.

**3. Public Hearing for Classified School Employees Association and its Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA**

Vice President El-Hajj opened the public hearing for Classified School Employees Association and its Chapter #557 (CSEA) Initial Proposal to modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA. There were no comments. The public hearing was closed.

**E. CONSENT ITEMS**

Vice President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

**1.1. Approval of Minutes**

**2.1. Approval/Ratification of Travel Requests**

**2.2. Approval/Ratification of Expenditure Warrants**

**2.3. Approval/Ratification of Purchase Orders**

**2.4. Approval/Ratification of General Services Agreements**

**2.5. Adoption of Resolution No. 2122-25 Designating Use of Education Protection Account Funds for 2022-23**

**2.6. Adoption of Resolution No. 2122-26 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2022 for the 2021-22 Fiscal Year**

**2.7. Authorization to Award Bid #2022-23-090-02 For Commodities, Non-Commodities, Grocery, and Snack Foods**

**2.8. Adoption of Resolution No. 2122-23 Increasing Level 1 Fees on Development Projects**

**2.9. Authorization to Sell/Dispose of Surplus Items**

**3.1. Approval of Affiliation Agreement with Purdue University for College of Education Students**

**3.2. Approval of Individual Service Agreement with The Institute for Effective Education (TIEE) for Nonpublic School Services**

**3.3. Approval to Increase the Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program**

**3.4. Approval of Transitional Kindergarten/Early Admission to Kindergarten Curriculum**

**3.5. Approval of Increase to Nonpublic School Master Contract with Community School of San Diego for Nonpublic School Services**

**4.1. Personnel, Regular**

**4.2. Approval of Field Education Affiliation Agreement with California State University San Marcos**

**4.3. Approval of Memorandum of Understanding with San Diego Youth Services – East County Behavioral Health Clinic**

- 4.4. Approval of Agreement for School-Based Services of Counseling Consultant between Wellness Together, Inc. and Santee School District
- 4.5. Approval of Contract Agreement between San Diego County Superintendent of Schools and Santee School District for Improving Chronic Absence Network Cohort Three
- 4.6. Approval of Short-Term Positions

Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Aye</u>
<i>Second:</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Fox</i> <u>Aye</u>	

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

**1.1. Appointment of Vice Principal**

Superintendent Baranski shared that with the recent resignation of a vice principal Administration recommended the appointment of Monica Farren, as Vice Principal. She noted Ms. Farren has been serving Lakeside Union School District since 2007, most recently as a Flex Lead Teacher at Lakeside Union Flex School, and prior to that as a K-8 multiple subject teacher at Albert Einstein Academy Charter Middle School. Ms. Farren holds a Master of Education in Curriculum Design from the University of San Diego. Superintendent Baranski noted, pending approval of Ms. Farren’s appointment, she will begin her career at Hill Creek School.

Ms. Farren introduced her husband, family, and friends in attendance and expressed her gratitude for the opportunity.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Aye</u>
<i>Second:</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Fox</i> <u>Aye</u>	

**Educational Services**

**2.1. 2022-2023 California Schools Dashboard**

Dr. Stephanie Pierce, Assistant Superintendent of Educational, shared the local indicators that are required as self-reported surveys include Basic Services, Implementation of State Standards, Parent Involvement, School Climate, and Broad Course of Study.

She explained Basic Services are items associated with the Williams Act which include instructional materials sufficiency, facilities in good repair and teachers assigned to courses with the appropriate credentials. The District met these requirements.

Dr. Pierce noted that for the Implementation of the State Standards, the District identified content areas in the adoption cycle.

1. Progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.
2. Progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.
3. Progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing)
4. Other Adopted Academic Standards
5. Support for Teachers and Administrators

6. Santee will pilot science programs for grades K – 5<sup>th</sup> during the 2022-23 school year. Middle school and Transitional Kindergarten will fully implement science curriculum in the fall.
7. Other areas that we have a lower score in implementation is related to our TK-8 structure.

Dr. Pierce explained there is a new survey for the Parent and Community engagement indicator. The District used the rating system and wrote a narrative regarding strengths and areas of progress. She noted most of the narrative for this survey was connected to the Local Control Accountability Plan (LCAP) goal 3 on parent engagement and the theme related to the District's input sessions.

Dr. Pierce shared the strengthening family engagement provided more opportunities for parents to engage in meaningful partnerships within the school community and at the District level and improve and increase communication. She shared it was clear from feedback that parents wanted more discussion with Administration around school-based decisions either through Principal coffees and/or chats and discussions around school topics.

Dr. Pierce noted the School Climate summary used data from the Panorama survey to meet the requirement. The District is reporting the topics of School Safety and School Connectedness to meet the criteria for California Dashboard. She explained the evidence provided in the narrative is based on an earlier Board presentation on Panorama data. Dr. Pierce noted this data would be presented in September prior to uploading data on the Dashboard; and shared incorporating goals for Safety and Social Emotional Learning into School Site Safety and School Plan Student Achievement plans.

Dr. Pierce explained the Broad Course of Study included the following:

1. Identify local tools – The District used the Student Information System (SIS) PowerSchool, excel and access spreadsheets to summarize data.
2. All students had access to core courses as required by the California Department of Education (CDE).
3. For identifying barriers, the District discussed the current structure of a TK – 8 district and the limitations on the number of electives and enrichment classes that may be offered; factors include credentialing and the size of each schools' 6<sup>th</sup> – 8<sup>th</sup> grade structure.
4. The District continues to seek innovative ways to provide more elective courses, such as robotics, coding, performing and visual arts, and culinary arts.

In closing, Dr. Pierce noted the new template for Priority 3 included the narrative information around District's strength and progress around family and community engagement. She explained guidelines required the presentation of the Dashboard survey responses at the same Governing Board meeting where the LCAP is presented for adoption. Dr. Pierce noted these local measures support the development of the annual LCAP and will be uploaded to the California Dashboard when California Department of Education opens the modules in last August – early September.

## **2.2. Adoption of the Second Year of the Three-Year Local Control Accountability Plan for 2022-23**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services shared Year-2 of the three-year LCAP for 2022-23. She explained the District has three (3) goals with 21 corresponding actions; and three (3) actions that are no longer being funded. Dr. Pierce shared the addition of an action for the Expanded Learning Opportunities Program (ELOP) which is funding specific to the District's afterschool program; a full time Homeless Liaison to the counseling goal; two (2) Administrative Interns to support our unduplicated students and students with disabilities; and the inclusion of the Director of Communication and Community Engagement into the parent engagement action. She noted the LCAP includes

the adopted budget and explained that by statute, the District is required to adopt the LCAP prior to the adopted budget at the same Governing Board meeting.

Vice President El-Hajj expressed her gratitude towards Dr. Pierce for her presentation and her work in developing the LCAP. She noted this was Dr. Pierce's last LCAP presentation, as she would be retiring June 2023. Member Burns shared receiving compliments from San Diego County Office of Education staff on the District's plan and noted it was often used as a model for other Districts.

Member Burns noted the Panorama Survey data on student suspensions (School Climate indicator) and noted for the record there were suspendable offences in which consequences were too lenient; and the need to discuss behavior expectations and consequences with staff. He also noted the need to hire a properly credentialed teacher for the shop class at Hill Creek. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Not Present</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

**Business Services**

**2.1. Adoption of 2022-23 Budget**

Karl Christensen, Assistant Superintendent of Business Services, provided an overview of the 2022-23 Santee School District budget using a [user-friendly budget report](#) as review. Mr. Christensen explained that since adoption of the State Budget rarely coincides with this timeline, the District's budget is adopted using a set of assumptions outlined in the Governor's May Revise proposal as well as actions taken or contemplated by other regulatory and governmental agencies. As of the time of development of the District's Adopted Budget, the State Budget had not yet been adopted. Therefore, State revenue assumptions in the District budget include those contained in the Governor's May Revise proposal. He noted a listing of the key assumptions on the District's Adopted Budget as follows (K-8 CBEDS Enrollment, page 10; Enrollment vs Average Daily Attendance, page 13; Funding Account, page 14; Projected Revenues, Expenditures, and Changes to Fund Balance for all District Funds, pages 17-18; General Fund Set-Asides and Commitments, page 22; Significant Position Changes, page 30; Statutory Benefit Rates, page 31; Interfund Transfers, page 33; Normal Annual Cost Increases, page 35; General Fund Multi-Year Projection, page 37; and Analysis of Projected Budget Reserves, page 43) of the [user-friendly budget report](#):

- Total TK-8 CBEDs Enrollment: 6,205
- P-2 Estimated ADA: 5,770.65
- Funded ADA: 6,412.80 (highest of current year, two prior years, or average of those 3 years)
- Local Control Funding Formula (LCFF) Funding:
  - o Statutory COLA = 6.56%
  - o Funded COLA = 9.85%
  - o Unduplicated Pupil Count Percentage Budget Year = 37.00%
  - o Unduplicated Pupil Count Percentage For Funding = 37.58% (average of two prior years and budget year)
  - o Estimated Change in Total Funding Compared to Prior Year = 7.65%
  - o Estimated Change in LCFF Base Grant Only Funding Compared to Prior Year = 7.35%
- STRS Rate = 19.10%
- PERS Rate = 25.37%
- SUI Rate = 0.50%
- Workers Comp Rate = 1.90%

Mr. Christensen noted revenues, expenditures, and ending fund balance for 2021-22 are estimates based on the latest analysis of activity and transactions posted through the



middle of May. He explained these will be finalized upon closing of the books and the Unaudited Actuals will be presented at the September 6, 2022 Board meeting. Vice President El-Hajj expressed her appreciation to the Business Services staff for their hard work and diligence throughout the years. She noted Mr. Christensen was also retiring in June 2023. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Not Present</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

**G. BOARD POLICIES AND BYLAWS**

**1.1. Second Reading: Board Bylaws (BB)/Revised Board Policies (BP)/Administrative Regulation (AR):**

- **BB 9270 – Conflict of Interest, Biennial Review**
- **BP/AR 4119.2 – Professional Adult to Student Boundaries**

President El-Hajj presented BB 9270 – Conflict of Interest, Biennial Review; and BP/AR 4119.2 – Professional Adult to Student Boundaries for approval and/or discussion. Member Ryan moved to adopt BB 9270 – Conflict of Interest, Biennial Review, in a second reading.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Not Present</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

It was the Board’s consensus to discuss BP/AR 4119.2 – Professional Adult to Student Boundaries. Melanie Hirahara, Santee Teachers Association (STA) President, was invited to address concerns and share recommendations with current language. Mrs. Hirahara noted areas that required additional clarification, explanations, and examples. She stressed the need and importance for professional development and staff communication.

The Board expressed their appreciation to Mrs. Hirahara for the input and asked that Board Policy (BP) and Administrative Review (AR) 4119.2 be brought back for a third reading. The Board agreed with the need for communication and professional development. No action was taken on BP/AR 4119.2 – Professional Adult to Student Boundaries.

**1.2. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):**

- **BP 3515.1 – Safety During School Hours – Securing Gates**

Dr. Baranski noted this policy was updated to reflect current practices. She explained that a few years ago, sites started locking gates immediately and that someone at each site, usually the custodian or other staff, walk around to make sure all gates are closed. She noted the importance of communicating this information to families, given the recent incidents and some concerned Project SAFE parents. Dr. Baranski explained that anyone coming onto campus after the gates are closed has to go through the office. Member Burns suggested an inventory of gate keys for groups that use our facilities (i.e., sports leagues) as presidents and coaches change frequently.

**H. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association (STA) President, had no additional communication. Mrs. Hirahara addressed the Board with concerns during the discussion of Board Policy/Administrative Regulation 4119.2 – Professional Adult to Student Boundaries (Item G.1.1.).

**I. BOARD COMMUNICATION**

Member Burns noted public education is a partnership with parents and the need to also include them in communication/education on expectations (i.e., student behavior expectations at assemblies, recess, etc.). He explained the need and importance to remind parents of expectations and/or educate new parents. Member Burns noted some parents may not have ever experienced

student assemblies or have had a “normal” school year. Member Burns asked that campus security be added on a future agenda for discussion. He noted the need for transparency and to give parents an opportunity to express their concerns. Superintendent Baranski noted information on the security systems were being brought forth in August and would work with President Levens-Craig on presenting information in phases, after staff returns from summer break.

**J. ORGANIZATIONAL BUSINESS**

Superintendent Baranski shared the District had been awarded a Pivotal Practice Award for the student-well being work that was done during the school closure. She noted the flag was displayed on the back of the room.

Member Fox asked for an update of any security measures that would be completed before the start of the school year.

**J. CLOSED SESSION**

Vice President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and*  
*Classified School Employees Association (CSEA)*
  
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

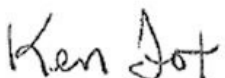
The Board entered closed session at 7:38 p.m.

**K. RECONVENE TO OPEN SESSION**

The Board reconvened to public session at 9:15 p.m. and reported no action was taken.

**L. ADJOURNMENT**

With no further business, the regular meeting of June 21, 2022, was adjourned at 9:15 p.m.

  
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Ken Fox, Clerk

  
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Dr. Kristin Baranski, Secretary